Talentia HR Administration
Complexity Made Easier

TalenTia
FINANCE & HR SOLUTIONS

A collective platform to connect your workforce ▪

The past decade has seen a huge increase in the number of businesses operating on an international stage. Thanks to technology even the smallest companies are now trading, collaborating and forging partnerships overseas.

This shift has led to huge challenges – but also opportunities for HR. HR functions have had to develop new strategies for managing the complexities of an international workforce. They have had to do this against the backdrop of an uncertain and rapidly changing environment.

Talentia HR Administration is the heart of an integrated suite of modules. It exploits the power of workflow technologies to streamline processes, simplify administration and enable better, more accurate reporting.

Through an intuitive, end user interface you'll be able to engage and involve all of your employees in a wide range of HR processes. Global at its core, with multi language, multi-currency and multi structure to cater for even the most diverse organisation.
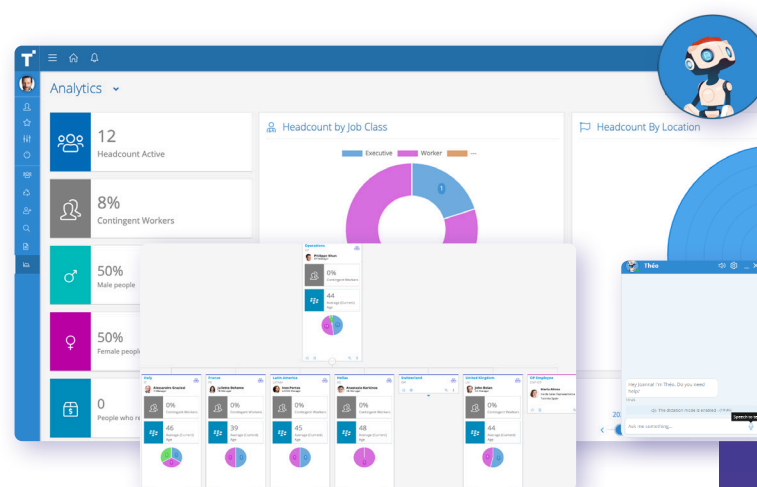
Everything you need in one place ▪

The integrated modular suite provides a flexible, people-centric solution that improves the day-to-day execution of HCM strategies. It drives the HR processes critical for the organisation's success and helps companies to develop and maintain a competitive talent advantage.

With a single source of truth, HR can automate and streamline manual processes, eliminate tedious time-consuming tasks and focus attention and align teams with strategic business initiatives.

- Benefit from improved HR functions thanks to AI technology and virtual assistant
- Rely on alerts and trigger notifications to remind you about upcoming tasks
- Benefit from a global view of your organisation and plan for growth with inbuilt Charting
- Keep track of vacation, sickness and leave with absence management

- Automated processes ensure data is consistent, reducing inaccuracies
- Collaborative and social-like engagement tools and news feeds
- Empower HR and Managers to create bespoke reports and analytics through an intuitive wizard
- Enable employees to update their personal details, check holiday entitlements, submit leave requests, record development and career plans and more.

Talentia HCM will help you optimise

Employee Portal
Access to tasks, latest news, company directory and more

Reporting
Find, analyse and report on all HR data, quickly

Charting
Dynamic box styles, scenario planning and robust printing options

Onboarding
Welcome your new recruits to the company properly

Collaboration
Gain insights and encourgae collaboration and connectivity

Robust Employee Management

Organisations change frequently, which means the systems that supports evolving HR strategies needs to change also. The flexible architecture of Talentia HR Administration ensures it can be easily adapted to fit changing requirements; this includes capturing varying legislative requirements at global and local level.

Natively designed with multi country configuration tools to manage specific fields, drop down lists and visibility by country. This powerful feature will automatically display or hide information based on the user's company & country.

Make use of the powerful reporting and analytics functionality in Talentia HCM to visualise HR data in key strategic reports and interactive dashboards to better enable well informed decisions for your business.

Onboard and Engage

Ensure your new recruit has the correct onboarding process tailored to their needs and requirements. Set up specific tasks and activities for them to complete at varying milestones. Théo, our virtual assistant can also help navigate and answer frequently asked questions freeing up time for HR.

Drive engagement with a dedicated employee portal which provides a fast and easy route to their information and tasks. HR can share the latest news, videos, events and other key content.

Our social & collaboration tool will help drive constructive conversations and connect teams. Keep in touch with how your employees are getting on in the company using surveys, discussions and other collaboration tools.

Talentia HCM

A suite of modules covering the whole hire to retire process.

Talentia HCM

HR Administration
- Core HR*
- Onboarding
- HR Intelligence
- Absence
- Charting
- Virtual Assistant
- Social & Collaboration
- Survey

Recruitment
- Recruitment Management
- ATS powered by Arca 24

*Pre-requirement for all modules

Talent
- Performance
- Talent Management
- Succession and Career
- Continuous Feedback

Learning & Development
- Training Management
- LMS

Compensation
- Salary Analysis
- Pay Review

RECRUITMENT

LEARNING & DEVELOPMENT

HR ADMINISTRATION

DIGITALISATION

ANALYTICS

Talentia HCM

COLLABORATION

TALENT

ABSENCE

COMPENSATION

REPORTING

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